

## How to Make Payments for my Federal Taxes

### Taxes Due Payment Options and Steps:

- 1.) Mail a check with your Voucher. Your tax return will have your vouchers for any taxes owed to Federal and or the state. If you prefer mailing out your payment, please remember to mail your check with your voucher. The voucher is included with the copy of your tax return. \*\*\* If you are on mandatory e-Pay with the Franchise tax board, do not pay by voucher and follow the below instructions.
- 2.) Make your payment online. To make it more convenient, you also have the option of paying online. We have prepared the steps for you below:

#### **Federal:**

- <https://www.irs.gov/payments>
- Sign in if you already have an account or create one (but this is not required\*\*\*)
- You may pay directly from your bank account or by using your credit card (credit card fee's apply)
- Make a Payment
- Reason: Balance Due (current tax year) or Estimated Tax (for the following year)
- Apply Payment to: Income Tax-1040
- Tax Period: Tax year you are paying for
- Identify your Identity (name, address, SSN, etc)
- Submit Amount

#### \*\*\* Common Questions/Issues -

1. If paying without logging into account. You will be asked to enter information for a PREVIOUS YEAR'S tax return to verify identity. The current filing year cannot be used if it has not been filed.
2. If you are logging into your IRS account and do not see a posted balance, you can still make your payment. It will take time for the IRS to update the account once the return is filed.
3. Use the social security number of the primary taxpayer if filing jointly.